

Senior Associate – Fiscal Transparency

The Organization You Want to Work For

Development Gateway (DG) is an international nonprofit organization that creates innovative information management and data visualization technology, implements data-focused programs, and conducts research and evaluation to further sustainable development: www.developmentgateway.org

Fiscal transparency is a core strategic focus for DG. We support public sector actors with data tools and processes to help them manage resources more easily and responsibly. This includes work on procurement, open contracting, aid management and the extractive sector. Our partners in this work include The Hewlett Foundation, the World Bank, the Open Government Partnership, the Ford Foundation, and national and subnational governments.

We are a creative and dynamic group of people based around the globe. We value hard work, innovative thinking, a commitment to teamwork, and a good sense of humor.

For this position, the Senior Associate may be based in Washington, DC (as a staff position), or in Dakar or Nairobi (as a consultant position)..

The Elevator Pitch

The Senior Associate is responsible for handling client relationships and leading progress on project/technical implementations. Our projects include (i) implementations of data management, visualization and dissemination tools, (ii) related data management and analysis services, (iii) technical training, and (iv) applied research on how data and technology influence development. Our portfolio includes grants and contracts focused on assessing the needs of actors in the public resource data chain and providing user-focused tools for management of financial data or other public goods.

In this role, you will manage partners and projects, support product innovation, and lead assessments of systems and user needs. A wide degree of creativity, latitude and responsibility is expected, along with extensive international travel.

The Work You Get To Do

Project Management and Implementation

- Works closely with clients, partners and technical staff to ensure that project benchmarks are met on time, within budget, and done to client satisfaction.
- Responsible for conceptual design and integration of relevant technologies, research, planning, and testing of applications.
- Leads and defines business processes/rules, user stories, test cases, and user interface prototypes.

- Design and conduct qualitative research, assessments, and analysis of financial data in government ministries and the private sector

Documentation and Training

- Collects, documents and maintains new requirements for IT systems that manage data for government and international organization decision-makers.
- Leads training sessions with clients and partners.
- Provides support and documentation for improving and creating clear data management processes. Conducts system testing and follow-up with technical team.

Business Development, Relationship Development, & Innovation

- Identifies and develops new business opportunities.
- Leads and supports proposal preparation and submission.
- Provides inputs to R&D, innovation and new product development.

The Education and Experience You Have and We Need

- Fluency in English required as well as either French (preferred) or Swahili; additional languages a plus.
- Must have experience working with or within governments to advance fiscal transparency through data
- Familiarity with key fiscal transparency data standards (OCDS, IATI, EITI, beneficial ownership, etc.).
- Overseas work experience required.
- Master's degree preferred.
- 5+ years of direct technical and management experience.

Gourmet chefs welcome, but more importantly:

- You have effective project management and presentation skills. You enjoy getting things done while keeping your clients happy and building relationships.
- You have strong problem solving skills and are known for your commitment to continuous product and process improvement.
- You have a solid ability to work effectively with cross-functional teams in a fast-paced, creative environment. Entrepreneurial attitude and skills important.
- You bring an understanding of Internet-based applications development lifecycle and technologies.
- You're comfortable working with data using spreadsheets, simple databases, and/or statistical software packages.
- You can communicate easily with both technical and non-technical staff and maintain good communication with our geographically dispersed team.

- You use strong organizational skills to handle a broad and unpredictable workload, meet deadlines and work under own initiative.
- You can work effectively both autonomously and as a great teammate, influencing others' attitudes and behaviors through example.

We're also looking for: Excellent written and verbal communication and customer interaction skills. Understanding of business relationships and concepts; successful proposal or business development experience a big plus. Ability and willingness to travel internationally up to 40% of the time

- To apply, please send a CV and cover letter to jobs@developmentgateway.org. Please include "Transparency Senior Associate – [preferred location]" in the subject line.

We are an equal opportunity employer and value diversity at our company. We do not discriminate on the basis of race, religion, color, national origin, gender, sexual orientation, age, marital status, veteran status, or disability status.